

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

April 29, 2022

1:30-4:00

Virtual Via Zoom

<b>AGENDA</b>
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The Board of Directors ("Board") and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

**Board of Directors Meeting**

You are invited to a Zoom webinar.

When: Apr 29, 2022 01:30 PM Pacific Time (US and Canada)

Topic: Board Meeting

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_bHTExdYoSAGROQUjyUQp8w](https://zoom.us/webinar/register/WN_bHTExdYoSAGROQUjyUQp8w)

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to [cevans@pleasantvalleysd.org](mailto:cevans@pleasantvalleysd.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**A. Call to Order (1:30-1:45)**

**B. Adoption of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

**C. Pledge of Allegiance**

**D. Roll Call Present Absent**

**Board Members**

Jeanne Adams	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____

**Administration**

Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

**E. Board Action Item: Pursuant to Government Code Section 54953(e)**

**The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.**

**Director's Recommendation:** The Executive Director recommends approval of Government Code Section 54953.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

- F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

- G. Directors’ Reports**

- H. Board Reports, Correspondence, and Communication**

- I. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

## **II. Regular Session**

- A. Consent Agenda (1:45-1:50)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the March 25, 2022, Board Meeting**
- 2. Revised Consolidated Application (CONAPP)**
- 3. IRS Form 990**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

**B. Items for Action, Discussion and or Information**

**1. Topic/Agenda Item: Review and Approval of the February and March Financials (1:50-2:00)**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the February and March Financials

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

**2. Topic/Agenda Item: Review and Approval of a two percent retention bonus, to be paid in two installments, for all employees (2:00-2:10)**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:** Approximately \$100,000

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of a two percent retention bonus, to be paid in two installments, for all employees

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Review and Approval of the CSUCI Student Teaching Agreement-Credential Programs (2:10-2:15)**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the CSUCI Student Teaching Agreement-Credential Programs

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Review and Approval of the CSUCI Student Teaching Agreement-Early Childhood Studies (2:15-2:20)**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the CSUCI Student Teaching Agreement-Early Childhood Studies

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and Approval of the COVID Mitigation and Response Plan/Safe Return to In Person Update (2:20-2:35)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the updates to the COVID Mitigation and Response Plan/Safe Return to In Person

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Review and Approval of the Instructional Minutes for the 2022-2023 school year, K-3, 4-5, 6-8 (2:35-2:45)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Instructional Minutes for the 2022-2023 school year

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

7. **Topic/Agenda Item: Review and Approval of the Augmentative Communication Solutions Agreement (2:45-2:55)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Augmentative Communication Solutions Agreement

Charmon Evans

Executive Director

**Moved by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

8. **Topic/Agenda Item: Transitional Kindergarten, TK (2:55-3:10)**

**Personnel Involved:** Charmon Evans

9. **Topic/Agenda Item: ELOP, Expanded Learning Opportunities Program (3:10-3:25)**

**Personnel Involved:** Charmon Evans

10. **Topic/Agenda Item: LCAP Update (3:25-3:40)**

**Personnel Involved:** Charmon Evans

## **ADJOURN OPEN SESSION**

### **III. Closed Session (3:40-3:50)**

**A. Topic/Agenda Item: Public Employee #7000046  
Discipline/Dismissal/Employment**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN  
CLOSED SESSION, IF ANY**

**IV. Board of Directors Announcements/Remarks**

**V. Future Agenda Items: Next Meeting, Thursday May 26, 2022  
5:30-7:00 p.m.**

**VI. Adjournment**